



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

January 4, 1999

PRESENT - Richard Hart, Margaret L. Bates, Herman Baar, Dale Rieth, C. J. Hart, Johanna P. Hagedoorn, Patricia Chapman, Mildred W. Skelly, Jane W. Hopkins, Mary E. Testa, Robert G. Bailey, Scott L. Behoteguy, Frank W. Knowlton, Jr., Alfred Puhan, George W. Petrie, III, Waldo Proffitt, Jr., Eleanor Rigelhaupt, Harry A. Rosenberg, Thelma Sachs, Rose Shulman, Alvin G. Skelly, Daniel Cohen, Jack Hawes, Richard E. Hartman, Roberta S. Hartman

ABSENT - Jeanne Puhan, James Schiffman, Donald R. Blivas, Jane A Jones, John H. Lawson

All members of the Board present introduced themselves. The President noted the passing of the Founder of SILL, Dr. Evelyn Duvall. A donation of \$100 to the New College Library Association will be given in her memory.

It was noted that there^{are}/a growing number of competitive adult education programs starting up in Sarasota. The Long Range Planning Committee will be considering these matters.

TREASURER - Mary Testa presented a report dated December 31, 1998.

REGISTRAR'S REPORT - Johanna Hagedoorn reviewed the report covering the period from November 19-December 31, 1998 which is incorporated in these minutes.

MINUTES - The Minutes of the December 7, 1998 meeting were approved.

PROGRAM - Herman Baar reviewed the Music Appreciation series and noted that they are completely sold out. Board members who volunteered their services will report at Holley Hall at 9:30 a.m.

FACILITIES - O. J. Hart said the equipment at Sarasota East has been tested and that all is ready for the Season.

PUBLICITY - Thelma Sachs reported that she is working constantly on our publicity in the local press and elsewhere. Mr. Cohen made a number of suggestions regarding SILL growth. It was voted to give the Publicity Committee the sum of \$2000 to work on these problems in consultation with the Long Range Planning Committee.

SILL will participate in the Sarasota Arts Council program on January 24.

Respectfully submitted,

Jane W. Hopkins
Jane W. Hopkins, Recording Secretary

NEXT MEETING

Friday, February 5
1 p.m. Selby Library



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING February 5, 1999

PRESENT - Herman Baar, Dale Rieth, O. J. Hart, Johanna P. Hagedoorn, Patricia Chapman, Jeanne Puhan, Jane W. Hopkins, Mary E. Testa, James Schiffman, Robert G. Bailey, Scott L. Behoteguy, George W. Petrie, III, Waldo Proffitt, Jr. Alfred Puhan, Harry A. Rosenberg, Thelma Sachs, Dan Cohen, Jack Hawes

ABSENT - Richard Hart, Margaret L. Bates, Mildred W. Skelly, Donald R. Blivas, Jane A. Jones, Frank W. Knowlton, Jr., John L. Lawson, Rose Shulman, Alvin G. Skelly

Herman Baar chaired the meeting. He reported that the President, Richard Hart, had suffered a sudden stroke and was hospitalized and would soon be starting therapy.

MINUTES - The Minutes of the January 4, 1999 meeting were approved.

Dan Cohen introduced a guest, Steve Newton, who addressed the Board about the technicalities of acquiring a Web site for SILL. The Long Range Planning Committee will evaluate this proposal.

REGISTRAR'S REPORT - Johanna Hagedoorn reviewed the report covering the period from November 19, 1998 to February 5, 1999 which is incorporated in these minutes.

TREASURER'S REPORT - Mary Testa distributed a Balance Sheet dated January 31, 1999 and a comparison of FY 99 Revenues and Expenditures with Plan of the same date.

PUBLICITY - Thelma Sachs reported a wide distribution of programs at the Sarasota Arts Festival. It was noted that she sends out 18 news releases each week and receives many inquiries regarding SILL.

FACILITIES - Jim Hart reported that all is going well and that our technicians give excellent service.

Respectfully submitted,

Jane W. Hopkins, Recording Secretary

NEXT MEETING -
Monday, March 1
9:30 a.m. Selby Library



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING
March 1, 1999

PRESENT - Dale Rieth, Robert G. Bailey, O. J. Hart, Mary Testa, George W. Petrie, III, Johanna P. Hagedoorn, Mildred W. Skelly, Alvin G. Skelly, Richard Hart, Harry A. Rosenberg, Margaret L. Bates, Jeanne Puhan, Thelma Sachs, Scott L. Behoteguy, Patricia Chapman, Donald R. Blivas, James Schiffman, Dan Cohen, Richard Hartman, Roberta S. Hartman, Rose Shulman

ABSENT - Jane W. Hopkins, Jane A. Jones, Frank W. Knowlton, Jr. John H. Lawson, Waldo Proffitt, Jr., Herman Baar, Alfred Puhan, Jack Hawes

Richard Hart chaired the meeting. Dale Rieth took the Minutes.

A request for funding by AAUW will be considered during the next grant period.

The Registrar's Report dated November 19, 1998 to February 28, 1999 is made a part of these Minutes.

Scott Behoteguy discussed attendance at the various series. It was noted that the Venice audience had increased considerably.

O. J. Hart suggested that ticket holders' seating in the theater be reviewed. Venice sound system may need improvement.

George W. Petrie, III presented the report of the Long Range Planning Committee dated February 24, 1999. It is incorporated in these Minutes. The recommendations were accepted by the Board.

Dan Cohen presented a display for future advertisements.

Thelma Sachs has had good results with publicity efforts.

Tapes made of the Monday Music Appreciation series have sold well. The Board approved the donation of a set of these tapes to the West Coast Symphony.

A Dutch Treat luncheon will be held at the Field Club on April 6 at \$15 per person. RSVP Mary Testa by March 20.

Due to ill health, John H. Lawson has resigned from the Board. The Board accepted this resignation with regret.

Respectfully submitted,

Dale Rieth

NEXT MEETING

Monday, April 5, 1999
9:30 - Selby Library



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

April 5, 1999

PRESENT - Richard Hart, Herman Baar, Dale Rieth, O. J. Hart, Johanna Hagedoorn, Patricia Chapman, Jeanne Puhan, Jane W. Hopkins, Mary Testa, James Schiffman, Waldo Proffitt, Jr., Harry A. Rosenberg, Thelma Sachs, Robert G. Bailey, Scott L. Behoteguy, Frank W. Knowlton, Jr. George W. Petrie, III, Dan Cohen, Jack Hawes, Roberta Hartman, Richard Hartman

ABSENT - Margaret L. Bates, Mildred W. Skelly, Donald R. Blivas, Jane A. Jones, Alfred Puhan, Alvin G. Skelly

MINUTES - The Minutes of the March 1, 1999 meeting were approved.

REGISTRAR'S ANNUAL REPORT - November 19, 1998 - April 1, 1999
Johanna P. Hagedoorn reviewed the report which is incorporated in these Minutes.

TREASURER'S REPORT - Mary Testa presented a Balance Sheet dated March 31, 1999 and a comparison of fiscal year 1999 Revenues and expenditures with plan. The ramifications of this report, as well as the Registrar's, were discussed at some length. The Finance Committee will review all these matters at its next meeting.

PROGRAM - Herman Baar reported that he is already discussing the possibility of another Music program next season since this year's venture had been an outstanding success. There was a brief review of evaluation returns from various sources. There was further discussion regarding the SILL program format and the response to the regular series presentations.

FACILITIES - O. J. Hart reported that the theater at Sarasota Square Mall East is available to us next year. However, the Mall is actually for sale and there is no way of judging its future at the present time.

NOMINATING COMMITTEE - George Petrie, III presented the Nominating Committee's report which was unanimously approved. The list of the new Board members and Officers is incorporated in these Minutes. Two new members were elected: Joseph Roddy and Barbara Kelly.

Richard Hart was thanked for all his efforts on behalf of SILL during his Presidency.

BYLAWS - Dr. Petrie recommended the following changes in the Bylaws to be voted on at the next meeting of the Board:

1. Add to Article II PRINCIPAL OFFICE - "The fiscal year of the Corporation shall be from July 1 to June 30."
2. Replace the last sentence in Article IX NOMINATIONS AND ELECTIONS. Section 3. Voting. with "Candidates for election as corporate officers shall be elected by majority vote of the members present. The Treasurer and Assistant Treasurer shall take office at the beginning of the following fiscal year. All other officers shall take office at the meeting of the Board following the meeting of the election."

MEETING DATES: Mondays
May 3, June 7, July 5
Selby Library 9:30 a.m.

Respectfully submitted,

Jane W. Hopkins
Jane W. Hopkins, Recording Secretary



Sarasota Institute Of Lifetime Learning

MINUTES OF SILL BOARD MEETING May 5, 1999

PRESENT - Harry A. Rosenberg, Mary Testa, Herman Baar, Dale Rieth, O. J. Hart, Johanna P. Hagedoorn, Patricia Chapman, Jeanne Puhan, Jane W. Hopkins, James Schiffman, Daniel Cohen, Jack Hawes, Thelma Sachs, Robert G. Bailey, Scott L. Behoteguy, George W. Petrie III

ABSENT - Margaret L. Bates, Donald R. Blivas, Jane A. Jones, Barbara Kelly, Waldo Proffitt, Jr., Alfred Puhan, Joseph Roddy, Mildred W. Skelly, Richard Hart, Frank W. Knowlton, Jr., Alvin G. Skelly, Richard Hartman, Roberta Hartman

MINUTES - The Minutes of the April 5, 1999 meeting were approved. Bylaw Amendments, published in said Minutes, were also approved. TREASURER'S REPORT - Mary Testa presented a Balance Sheet dated April 30, 1999 and a Financial Report for the fiscal year 1999 Actual vs Plan and a FY 2000 Plan. The Finance Committee recommended that revenue be enhanced by raising the price of tickets for single admissions from \$3 to \$4. This increase was approved by the Board. After discussion of other proposed increases in series tickets, the matter was deferred.

PROGRAM - Herman Baar is working diligently with symphony personnel regarding another music appreciation program for next season. Mr. Baar will be the responsible Moderator for all but six of the Tuesday series. Margaret Bates is working on the format for Wednesdays. The Thursday Moderators are also hard at work and discussing some innovations.

FACILITIES - Mr. Hart has executed an agreement with the AMC management for next season's program - 36 dates at a total of \$8400. All SILL equipment has been locked up for the summer. It may be necessary to purchase some new equipment next year.

PUBLICITY - Thelma Sachs reported that Sarasota Magazine will publish an article about SILL next season.

Dan Cohen recently attended a Foundations meeting and he reviewed Guidelines for Grant Applications. This document is included with these Minutes.

CONTRIBUTIONS - Scott Behoteguy presented recommendations for SILL Annual Donations to Support Organizations. After discussion, the following donations were approved:

Selby Library	\$1000
New College Foundation	500
AAUW - Venice	250
Friends of Venice Public Library	250
Friends of Venice Community Ctr.	500
Florida West Coast Symphony	250
	<u>\$2750</u>

A gift of \$100 will be given to the Judaica Fund in memory of Rose Shulman.

Committee Assignments enclosed

Respectfully submitted,

Jane W. Hopkins
Jane W. Hopkins, Recording Secretary



Sarasota Institute Of Lifetime Learning

MINUTES OF SILL BOARD MEETING
June 7, 1999

PRESENT - Harry A. Rosenberg, Herman Baar, Dale Rieth, Jane W. Hopkins, James Schiffman, Margaret L. Bates, Donald R. Blivas, Daniel Cohen, Waldo Proffitt, Jr., Joseph Roddy, Thelma Sachs, Alvin Skelly, Richard Hart, George W. Petrie, III

ABSENT - Mary Testa, O. J. Hart, Johanna P. Hagedoorn, Patricia Chapman, Jeanne Puhan, Jack Hawes, Jane A. Jones, Barbara Kelly, Alfred Puhan, Mildred W. Skelly, Robert G. Bailey, Scott L. Behoteguy

Harry Rosenberg, President, chaired the meeting.

MINUTES - The Minutes of the May 5, 1999 meeting were approved.

The President reviewed the Annual Registrar's Report which is incorporated in these Minutes.

Alvin Skelly presented a suggestion that the Publicity Committee explore the possibility of having individuals or institutions sponsor SILL speakers. Dr. Kantor of Sarasota has pledged \$750 and Dr. Skelly another \$250 for such a purpose.

TREASURER'S REPORT - Mr. Schiffman presented a financial report for the period ended May 31, 1999 with an accompanying Accountant's Compilation Report.

PROGRAM - Herman Baar reviewed plans for the Tuesday series. He and Robert Bailey had arranged to take responsibility for six programs each. Some difficulties have arisen regarding this matter. Final responsibility for approval of programs is the whole Program Committee's.

Margaret Bates outlined the tentative program for the Wednesday series.

PUBLICITY - Daniel Conen reported that he is working with COMCAST to set up a website of six to eight pages. The design and content are yet to be determined. He also proposed that the way our lectures are recorded be modernized so that the content of the lectures could be archived as part of the website. There will be many ways to utilize the website. Our advertising budget must be increased. Thelma Sachs is working on publicity for the season. Sarasota Magazine did a piece on SILL. In October the phone line will be back on full monitoring.

BUDGET - The Finance Committee presented the 1999-2000 budget showing the Fiscal Year 1999 Actual VS 1999 Plan and the 2000 Plan (as of April 30, 1999). The budget which appears on the second page of these Minutes was unanimously approved.

Respectfully submitted,

Jane W. Hopkins

Jane W. Hopkins, Recording Secretary

NEXT MEETING
Selby Library 9:30 a.m. - TUESDAY - JULY 6, 1999 (library closed on July 5)



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING
July 6, 1999

PRESENT - Harry A. Rosenberg, Herman Baar, Dale Rieth, Jonanna P. Hagedoorn, Jeanne Punan, Jane W. Hopkins, Margaret L. Bates, Daniel Conen, Alfred Punan, Joseph Roddy, Thelma Sachs, Richard Hart, Scott L. Behoteguy, George W. Petrie, III, Roberta Hartman, Richard Hartman

ABSENT - Mary Testa, O. J. Hart, Patricia Chapman, James Schiffman, Donald R. Blivas, Jack Hawes, Jane A. Jones, Barbara Kelly, Waldo Proffitt, Jr., Mildred W. Skelly, Alvin G. Skelly, Robert G. Bailey

MINUTES - The Minutes of the June 1, 1999 meeting were approved.

REGISTRAR - Jonanna Hagedoorn reviewed an Addendum to the Annual Report dated April 1, 1999 as follows:

6/16/99: Tapes.....	\$.100
Deposit	
Annual Report including addendum da 5/16/99	57,615
Final total deposited by Registrar 1998-99	<u>\$57,715</u>

Final total Tapes Sale	\$ 1,560
Final FOS Donations	8,862
Total Subscriptions	31,865
Total Daily Tickets	14,596
Total Great Decisions	832
	<u>\$ 57,715</u>

TREASURER'S REPORT - A Balance Sheet and Comparison of FY 99 Revenues and Expenditures with Plan dated June 30, 1999 were distributed.

PROGRAM - Herman Baar reported that Leif Bjaland has agreed to do four programs for SILL. The format of the program is yet to be formalized. Holley Hall will be the venue. Mr. Baar has been communicating with Mr. Bailey regarding the Tuesday programs and the Program Committee is reviewing the list.

Margaret Bates is working with Jane Jones and others structuring the Wednesday programs which will have three segments, the first on the Ottoman Empire followed by Victorian England and finish with World Travelers.

Scott Behoteguy, in conjunction with Lynn Matthews of the Sarasots Herald Tribune, are considering extending an invitation to Thomas Friedman of the New York Times who is well known as a columnist and author of a current book on Globalization as well as a regular participant on Washington Week in Review, to speak on a topic which could be tied to the Millenium celebration. Sponsorship of such a presentation, venues, remuneration and charges, etc. have all been considered. If this idea comes to fruition, it was proposed to that the program be given early in December (7th ?) as a kick-off for the SILL Millenium program.

Mr. Behoteguy also has been negotiating with Herman F. Eilts, Prof. Emeritus, Boston University and former Ambassador to Saudi Arabia and Egypt who has been on SILL programs a number of times, to present a seperate and special program on the Middle East and the Persian Gulf. These lectures would be scheduled for the second week in January and the fee would be \$75 for the series, probably from 2 to 4 p.m. with an audience of around 25. This a tentative outline. The Thursday programs are shaping up well.

The Great Decisions program will be held next season as usual.

PUBLICITY - Harry Rosenberg and Daniel Cohen have been working diligently to acquire more sponsors for SILL programs. There are good prospects for a number of them. The fact that we will have a web site is an attraction. Speaking for the Long Range Planning Committee, George Petrie pointed out that having the web site may change significantly our way of doing business and that we need a better idea of our present and prospective audience.

PLEASE ADD MONDAY, SEPTEMBER 13, 9:30 a.m. Selby Library, TO YOUR LIST OF MEETING DATES!!!

Respectfully submitted,

Jane W. Hopkins

Jane W. Hopkins, Recording Secretary



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

September 13, 1999

PRESENT - Mary Testa, Herman Baar, Jane W. Hopkins, James Schiffman, Margaret L. Bates, Donald R. Blivas, Daniel Cohen, Joseph Roddy, Thelma Sachs, Richard Hart, Scott L. Behoteguy, George W. Petrie III, Richard Hartman, Roberta Hartman

ABSENT - Dale Rieth, O. J. Hart, Johanna P. Hagedoorn, Patricia Chapman, Jeanne Puhan, Jack Hawes, Jane A. Jones, Barbara Kelly, Waldo Proffitt, Jr., Alfred Puhan, Mildred Skelly, Robert G. Bailey, Alvin Skelly

MINUTES - The Minutes of the July 6, 1999 meeting were approved.

Mary Testa chaired the meeting. She requested that any Board members who have personal contacts with local organizations notify Harry Rosenberg who, with Daniel Cohen, is striving to get more sponsors.

It is anticipated that there will be no problems with the AMC lease.

TREASURER'S REPORT - Jim Schiffman distributed a Balance Sheet dated August 31, 1999 and a statement of revenues and expenses for the period ended August 31, 1999.

PROGRAM - It was regretfully reported that Alfred Puhan was hospitalized at the moment due to an accidental fall this summer but is recovering.

Scott Behoteguy reported that his negotiations with Thomas Friedman could not be consummated this year but there might be a possibility of obtaining him as a special speaker in December 2000. Other possible presenters are under consideration.

The special three day seminar to be presented by Herman Eilts on January 10, 11 and 12 from 2pm to 5 pm will be on the Middle East and Persian Gulf. The titles for the lectures are yet to be finalized. The announcement of the venue will be made in November. Mr. Behoteguy reviewed the Thursday programs which are settled and is working on the few slots left. Eight of the International Affairs speakers will do a program in Venice as well. An improvement in sound equipment was authorized.

Margaret Bates reviewed the Wednesday programs which will be in three segments - The Ottoman Empire (January 5 through February 9), Victorian England (February 16 and 29, March 1), Great World Travelers (March 8, 15 and 22).

Herman Baar reported that Leif Bjaland will be presenting four of the Monday series on the general subject of Finding a Path to Music of the Millenium. The Tuesday programs are well on the way to completion.

There was considerable discussion about finding out the true nature of the SILL audience and various techniques which might be pursued to get broader information. Thelma Sachs reported on current publicity efforts. There will be a piece in this year's The Season published by the Sarasota Herald Tribune. Suggestions for broader outreach will be welcomed. George Petrie announced that Waldo Proffitt has agreed to chair the Long Range Planning Committee. Starting immediately, the telephone line will be checked daily by a Board member.

Respectfully submitted,

Jane W. Hopkins

Next Meeting: Mon. Oct. 4 - 9:30

George W. Petrie III

4573 North Lake Drive
Sarasota, FL 34232-1938
Phone/Fax (941) 371 2408
e-mail: gwpetrie@earthlink.net
gwpetrie3@juno.com

MINUTES OF SILL BOARD MEETING

Monday, October 4, 1999

Present - Harry Rosenberg, Mary Testa, Herman Baar, Margaret Bates, Jack Hawes, Waldo Proffitt, Joseph Roddy, Thelma Sachs, Mildred Skelly, Scott Behoteguy, George Petrie III, Alvin Skelly, Richard Hartman, Roberta Hartman

Absent - Dale Rieth, Oliver Hart, Johanna Hagedoorn, Patricia Chapman, Jeanne Puhan, Jane Hopkins, James Schiffman, Donald Blivas, Daniel Cohen, Jane Jones, Barbara Kelly, Alfred Puhan, Richard Hart, Robert Bailey, Frank Knowlton Jr.

President Rosenberg called the meeting to order at 9:30. He announced a three-hour seminar on the dynamics of serving on a Board of Directors to be held Wednesday, Oct. 27 starting at 8:30 at the Michael's on East Ballroom. The \$10 registration fee for "The Future Ain't What It Used To Be" includes a continental breakfast. For Information and reservation call Wendy Hopkins 955-3000 or Jan Jung 366-3703.

The Secretary's report of the September 13th meeting was approved. The Registrar's report was approved, a copy of which is attached. The treasurer's report presented by Mary Testa, former treasurer, in the absence of Jim Schiffman, showed little activity except for an insurance premium of approximately \$2600. Mary Testa pointed out that we had previously approved of an increase from \$3 to \$4 of single admission tickets for the forthcoming season, but that we had not yet approved of the prices of the various series tickets. She requested that we approve the prices previously proposed since those prices were the basis of the budget which the Board has accepted. Much discussion followed during which it was pretty much agreed that our costs have been mounting at a rate faster than we had anticipated. George Petrie raised the question as to whether our price rise from \$3 to \$4 would be sufficient, or would we have to raise again, this time from \$4 to \$5. If so, perhaps it would be better to make the single raise at the present time and then exert real pressures to control expenses.

The ensuing discussion indicated that the entire pricing schedule should be carefully reviewed, whereupon Petrie moved and Al Skelly seconded a motion to change our previous increase to go from \$3 to \$5 for the individual tickets. Margaret Bates pointed out that we should consider the entire package of ticket prices and offered to amend the motion by adding provision for overall season ticket of \$65, series tickets for Tuesday, Wednesday, and Thursday for \$40, Monday series for \$30 and Venice Fridays for \$25. The originators of the original motion agreed to incorporate these figures in the original motion. Discussion ensued in which most persons expressed a desire to make the season ticket \$70, and this amount was then incorporated into the final motion. The motion passed unanimously.

Mary Testa requested the moderators to prepare a cost estimate for each of their speakers to include speaker's fee, transportation, housing, food, and entertainment. These estimates will be very useful to the treasurer and the Finance Committee to plan how to meet these expenses.

The program committee reports by the three moderators, Herman Baar, Margaret Bates, and Scott Behoteguy indicated that there are just a few details yet to settle, but that real progress has been achieved for the forthcoming program. Scott Behoteguy discussed his plan of having Mr. Eilts give three three-hour seminars on Monday, Tuesday and Wednesday afternoons before his lecture appearances Thursday and Friday. He hopes to find a suitable location and sufficient attendees to offset the additional fee of \$1000. He expects 20 to attend with a fee of \$75. Expected income is \$1500.

Thelma Sachs, Publicity chairperson, stated she would be out of the country from 11/14 till her return in December. She urged everyone to forward her the information she needs for the Publicity program.

Mildred Skelly announced that they had obtained the services of W. Beelmont, skilled in handling the Great Decisions program. The program is moving forward.

President Rosenberg announced that Al Puhan, who is in Sarasota Memorial Hospital, has been moved out of Intensive Care. It is still too early to have visitors.

The Meeting was adjourned at 11:20.

Respectfully submitted,


George W. Petrie III, Secretary pro tem



Sarasota Institute Of Lifetime Learning

MINUTES OF SILL BOARD MEETING
NOVEMBER 1, 1999

PRESENT - Harry A. Rosenberg, Mary Testa, Herman Baar, Dale Rieth, O. J. Hart, Johanna P. Hagedoorn, Jane W. Hopkins, James Schiffman, Margaret L. Bates, Daniel Cohen, Joseph Roddy, Thelma Sachs, Mildred W. Skelly, Richard Hart, Robert G. Bailey, Scott L. Behoteguy Alvin G. Skelly, Richard Hartman

ABSENT - Patricia Chapman, Jeanne Puhan, Donald R. Blivas, Jack Hawes, Jane A. Jones, Barbara Kelly, Waldo Proffitt, Jr., Alfred Puhan

A moment of silence was observed in memory of Dr. George W. Petrie, III. No firm date has been set but some memorial service will be held in late January.

MINUTES - The Minutes of the October 4, 1999 meeting were approved.
as corrected

REGISTRAR'S REPORT - Johanna Hagedoorn noted that she has prepared a list of donors who have contributed \$20 or more to Friends of SILL to be listed in the brochure.

TREASURER'S REPORT - Jim Schiffman presented a balance sheet dated October 31, 1999. He asked that Board members fill out a Request for Check form for any and all expenses.

FACILITIES - SILL has a contract with AMC for the theater for this year. The theater must be cleared by 12 Noon. The largest audience is always for the Thursday program and we must be prepared to use the third theater if necessary. Our goal is to have satisfied customers. As a matter of policy, local students are to be let in free on presentation of a student ID.

Dan Cohen brought up the taping of our programs and their possible subsequent use on our web site which is being developed. He recommended that we use digital equipment. Jim Hart volunteered to research the matter.

PROGRAM - Herman Baar reviewed the entire program for the 2000 season. In addition to the Monday Music Appreciation series, there will also be a special senior seminar on the Middle East-Persian Gulf Area given by Ambassador Hermann Bilts on January 10, 11 and 12 at the Teaching Auditorium, New College from 2 to 5 each day.

PUBLICITY - Thelma Sachs reported that a publication named FOLIO which goes to an audience of families of mid-income + will carry SILL programs in its calendar of events. She stressed the importance of receiving all possible publicity materials early, i.e. biographies, pictures, etc. Margaret Bates will be preparing the bios.

The President noted that there are many organizations in Sarasota which have a need for an auditorium to present their programs. Mr. Rosenberg, Joseph Roddy and Mary Testa recently attended an Interactive Seminar for Leaders, a Governance Workshop on "The Future Ain't What It Used to Be!"

LONG RANGE PLANNING COMMITTEE - The principal concern of this committee at the moment is to analyze the makeup of the SILL audience. Waldo Proffitt, Jr. is designing a card to be distributed to our audiences.

NOMINATING COMMITTEE - Harry Rosenberg presented to the Board a biographical background paper on Yosef (Yossi) Hadar, a new resident of Sarasota who has been recommended for Board membership by the President, Scott Behoteguy and Jane Hopkins. It was so voted.

Respectfully submitted,

Jane W. Hopkins

Jane W. Hopkins, Recording Secretary

NEXT MEETING

Monday, December 6, 1999
Selby Library - 9:30 a.m.

NOTE: Board members Jack Hawes and Al Puhan are recuperating at home.

PLEASE ADD TO BOARD LIST:

Address Change: Dale Rieth, 3435 Fox Run Road #138
Sarasota, FL 34231 923-7525

New Member: Yosef (Yossi) Hadar
445 South Shore Drive
Sarasota FL 34234
351-7530



Sarasota Institute Of Lifetime Learning

MINUTES OF SILL BOARD MEETING
December 6, 1999

PRESENT - Harry A. Rosenberg, Herman Baar, Dale Rieth, O. J. Hart, Johanna P. Hagedoorn, Patricia Chapman, Jane W. Hopkins, James Schiffman, Margaret L. Bates, Daniel Cohen, Yosef Hadar, Jack Hawes, Joseph Roddy, Richard Hart, Robert G. Bailey, Scott L. Behoteguy, Alvin G. Skelly, Richard Hartman

ABSENT - Mary Testa, Jeanne Puhan, Donald R. Blivas, Jane A. Jones, Barbara Kelly, Waldo Proffitt, Jr., Alfred Puhan, Thelma Sachs, Mildred W. Skelly

The President announced that memorial services would be held for two SILL Board members; George Mayer's will be held at New College on January 15 and that for George W. Petrie, III will be at St. Thomas More on January 25. Times will be announced at the next meeting.

New member, Yosef (Yossi) Hadar, was introduced.

Margaret Bates suggested that our telephone message be changed to include our web site code and ask for the caller's name and address.

REGISTRAR'S REPORT - Johanna Hagedoorn reviewed the advanced sale report which is included in these Minutes.

MINUTES - The Minutes of the November 1, 1999 meeting were approved.

TREASURER'S REPORT - James Schiffman presented a balance sheet dated November 30, 1999 and statements of revenues and expenses for the period ended November 30, 1999.

PROGRAM - The Moderators of all programs are prepared for our Season. Margaret Bates is preparing the biographical notes for all series.

The Music series on Mondays is very popular but there will be some single seats available and it was decided to charge \$8 for these.

Scott Behoteguy noted that he hopes SILL can get the Foreign Affairs Columnist of the New York Times, Thomas Friedman, to give a "kick-off" lecture for the 2001 program.

FACILITIES - There was a discussion of the advantages of new technical equipment for recording our lectures and their possible use on the web. There are many ramifications of this matter to be considered.

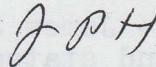
O. J. Hart reported that there is a new General Manager of AMC and some new personnel. Scott Behoteguy reported that new sound equipment would be in place for the Venice series.

SILL Registrar's Report , Winter Program 2000.

Advance Sales December 2 , - December 6 , 1999

Total Deposits.....	\$ 3,515.00
Season Tickets : 10 @ \$ 70.00.....	\$ 700.00
Series Monday : 57 @ \$ 30.00.....	\$ 1,710.00
" Wed. : 1 @ \$ 40.00.....	\$ 40.00
" Thurs. : 5 @ \$ 40.00.....	\$ 200.00
" Fri. : 2 @ \$ 25.00.....	\$ 50.00
Seminar : 1 @ \$ 75.00.....	\$ 75.00
<hr/>	
Total Subscriptions Sale.....	\$ 2,775.00
Friends of SILL Donations.....	\$ 740.00
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Total deposited as of 12/6/99 :	\$ 3,515.00

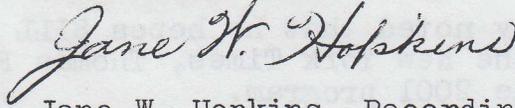
Respectfully submitted



Johanna P. Hagedoorn, Registrar

LONG RANGE PLANNING COMMITTEE - Harry Rosenberg reported that this committee is working on a way to find out where the SILL audience comes from and what it means for our future.

Respectfully submitted,



Jane W. Hopkins, Recording Secretary

2000 MEETINGS

Tuesdays 2:30 p.m.

January 4

February 8

March 7

Mondays 9:30 a.m.

April 3

May 1